



# Distinguished Program Award 2017-2018

*The new Alpha Delta Kappa Distinguished Program Award (DPA) replaces the Annual Program Award and is designed to recognize chapters with outstanding programs that promote involvement & attendance of members, plus attract the attention of prospective members through creativity and uniqueness.*

*This award is focused on the specific chapter program offered either prior to or following the business meeting.*

### **Eligibility:**

Chapters may submit one program per year. Only programs presented during the most recently completed year are eligible. *Example: programs presented from August 2016 – June 2017 may be submitted for consideration in the fall of 2017.*

### **Deadline:**

Chapter entries should be submitted online between August 1 – August 31.

### **Rules:**

- Entries must be 250 words or less to be considered (this is indicated by the word count provided by Microsoft Word.)
- Photographs may be requested, if available.
- All entries become the property of Alpha Delta Kappa and may appear on the website and/or in the *KAPPAN*. The entries will not be returned.

### **RUBRIC = 50 Possible Points**

Offers an innovative or unique program	1 – 15 Points	Identify the primary focus of the program from the following categories:	✓
Appeals to members	1 – 10 Points	Excellence in Education	
Appeals to prospective members	1 – 10 Points	World Understanding	
Engages the members	1 – 10 Points	Altruistic	
Easily duplicated by other chapters	1 – 5 Points	Personal Enrichment	

**Award:**

Each region's winning entry will be featured in the February *KAPPAN*. Photos of the winning entries may be requested. The top five entries from each region will also be posted on the International Website.

**Process:**

- Each chapter may submit ONE program per year.
- The entry form found on the International Website must be submitted online no later than August 31. The IVP of the Region will forward the entries to the DPA committee chairman of her region no later than September 10.
- The regional DPA Committee will adjudicate the entries and select the top five of the region.
- The top five entries will be forwarded to the IVP of the Region no later than October 10.
- The IVP of the Region will forward the top five entries to the IVP of another region (as per the established rotation schedule) for adjudication by the DPA committee of the assigned region by October 15.
- The IVP of the adjudicating region forwards the top 5 entries to the DPA committee chairman of the assigned region to determine the winning entry.
- The DPA committee chairman will forward the winning entry to Headquarters and a copy to each of the two IVPs of the Regions (the region submitting and the region adjudicating) no later than November 15.
- Headquarters will notify the IVPs of the Regions and the winning chapters no later than December 1.
- The DPA committee chairman of the region will solicit photos, if available, for the February *KAPPAN*. She will also be responsible for submitting the article with photos to Headquarters no later than January 1.

# Distinguished Program Award At a Glance / Step-by-Step

2017-2018

