

ALPHA DELTA KAPPA: The Arizona State Altruism Project

Proposed by AZ Zeta Chapter and Approved by Membership at State Convention, Rio Rico, on 4/7/2016

ARIZONA ADK EDUCATION FUND

WHY: In a recent ADK state audit, the auditor noted that the Arizona State Altruism Project has not directly supported our members. Instead, it has generously donated funds to a number of worthy organizations including Mingus Mountain School, Sunshine Acres and the Associate of Arizona Food Banks. We propose to revise the AZ State Altruism Project so that it will directly support our members through their ADK Chapter. We propose the name: **ARIZONA ADK EDUCATION FUND**.

The **ARIZONA ADK EDUCATION FUND** would directly support our teachers' efforts to help their students. With our aging and declining population, we believe such direct support would be of interest to all teachers and would be valuable to recruiting new members.

PURPOSE: To support our ADK AZ State members with funds that they may use at their discretion for direct classroom student support. Some examples of how an ADK AZ State member might use the funds include the following:

- Classroom supplies
- Guest speaker
- Field trips
- Laminator or such tools
- Other
- Enroll students in special programs

PROCESS: The process for collecting funds for the **ARIZONA ADK EDUCATION FUND** is the same as for prior altruistic state projects – the money collected from contributions from chapters, individual member contributions, and profits from Ways and Means from state sales are received by the ADK State Treasurer who holds these funds in a separate savings account. This savings account will be called the **ARIZONA ADK EDUCATION FUND**.

For the distribution of the funds for the proposed **ARIZONA ADK EDUCATION FUND**, every Chapter is eligible to receive funds. The State Treasurer will be responsible for calculating how much of the total fund is available to each Chapter. It is the responsibility of each Chapter to request the funds.

We recommend the following steps:

1. In June 2016 the State Treasurer records the number of ADK members (state wide) and each chapter's membership numbers. To minimize administrative tasks, we recommend using the numbers from the beginning of the biennium and ignore additions and subtractions during the year.
2. In January 2017 the State Treasurer records the amount of money in the **ARIZONA ADK EDUCATION FUND** and perform the calculations to distribute the funds:
 - a. *The amount in the **ARIZONA ADK EDUCATION FUND** is divided by the number of State members. This is the "Per Member" amount.
For example, (\$2000 in funds) divided by (430 members) = \$4.65 Per Member*
 - b. *The "Per Member" amount is multiplied by the number of members in a chapter. This is the "Chapter Allocation." Each Chapter will have its own unique amount as it is dependent on the number of chapter members. Larger Chapters will have a larger "Chapter Allocation."
For example, Zeta has 24 members so it would be entitled to \$111.60, that is, (\$4.65 "Per Member") times (24 members) = \$111.60.*
3. In a timely manner, the State Treasurer will then inform each Chapter of the amount available to their Chapter.

To continue with our example, the State Treasurer would inform the Zeta Chapter that they have \$111.60 to use at their discretion for direct classroom student support.
4. In a timely manner, the interested Chapters will submit their request for their "Chapter Allocation." It should simply document, for the State Treasurer's records, the name of the ADK Chapter and the purpose of the funds.
5. If a Chapter does not submit their request for their "Chapter Allocation" we recommend that those funds be returned to the **ARIZONA ADK EDUCATION FUND** for 2017-2018.